For delegate guidelines

- i) Guidelines on how to scan the QR Code from the MMA Mobile Apps could be found in the following link: <u>https://mma.org.my/web/wp-content/uploads/2020/06/Scan-QR-Code-for-Doctors.jpg</u>
 - A. Open the MMA Mobile App
 - B. Click on the "Profile"
 - C. Click on "Scan"
 - D. Camera will be open automatically and scan the QR Code that the organizer shows on the screen during the webinar is running. The CPD Point will be automatically credited in MMA delegate's account.
 - E. Click on the "Cumulative CPD" to check the CPD points.
- ii) Kindly note on the following:

1. Please scan the QR Code during webinar session as each QR code has its own expiry date/time.

2. Please DO NOT print or share the QR Code with doctors who are not registered for that particular webinar as each QR code is valid for registered participants ONLY.

3. This QR Code is valid for online events ONLY. (NOT physical meetings).

4. Any problem with the QR code scanning during the webinar, please send the following information immediately to the organiser after the webinar session,

so they could key in the attendance record manually:

- i) Email.
- ii) Name.
- iii) MMC Number.
- iv) IC Number.
- v) Mobile Number.

5. If you intend to access the webinar via the MMA Mobile Apps, you will not be able to scan the QR code during the live webinar. Please provide your details as per item number 4 to the webinar organiser to key in your attendance record manually.

